

**SOUTH HURON HOSPITAL ASSOCIATION
MINUTES OF BOARD OF DIRECTORS MEETING**

Tuesday, June 24, 2021, 5:00 pm

WebEx Meeting – Open Session

Present:	Nancy Peter, Chair Brian Heagle Aileen Knip	Bruce Shaw Laura Stire Brad Sheeler	Christie MacGregor Dan Best
	Darlene Borland Michelle Wick	Heather Klopp Pat O'Rourke	Dr. Mark Nelham

Recorder: Stevie Cowdrey

Regrets: Jimmy Trieu

1. Call to Order, Welcome & Land Acknowledgement – *Nancy Peter*
 - Nancy Peter (Chair) called the meeting to order at 17:08 hours.
 - Dan Best has made Nancy Peter aware there is a formal process to go through with the Indigenous population to properly acknowledge the land. As such, Nancy Peter and Dan Best will work to complete this process together.
2. Declaration of Conflict – *Nancy Peter*
 - Members were asked to voice any declarations of conflict.
 - There being no further declaration, the meeting continued. Should an unanticipated conflict arise during the course of this meeting, members were asked to notify the Chair, immediately.
3. Opening Remarks from Board Chair – *Nancy Peter*
 - Nancy's role is to support all of the individuals on the Board of Directors and encourages any questions to be brought forward as they arise.
4. Agenda Items
 - Agenda – Nancy Peter
 - 4.1 June 14, 2021 Agenda

Motion: *To approve the agenda as presented for the June 24, 2021 Board meeting.*

Moved by: *Dan Best*

Seconded by: *Aileen Knip*
Carried.

Consent Items – Nancy Peter

- 4.2 Board Recruitment
- 4.3 CNE Report
- 4.4 President & CEO Report
- 4.5 Director, Ambulatory Services Report
- 4.6 RBC Q1 Report – January-March 2021
- 4.7 Compliance Statement
- 4.8 Minutes of MAC – June 10, 2021
- 4.9 HPAOHT Update Report
- 4.10 Minutes –Board Meeting – June 8, 2021
- 4.11 Minutes – Board Meeting – June 10, 2021

Motion: *To accept the Consent Items into the minutes as presented for the June 24, 2021 Board meeting.*

Moved by: *Christie MacGregor*

Seconded by: *Dan Best*
Carried.

5. SHHA Financial Update

5.1 Update on Capital Items – *Darlene Borland*

- The update provided in the agenda package notes that pharmacy cabinets are at or near end of life. At this time, SHHA is proposing an upgrade rather than a full replacement. This will extend the life of the current cabinets by about three years. This update also provided a more specific cost of \$100,000.

Motion: *To accept the revised capital items as reported by the CFO. Carried*

Moved by: *Laura Stire*

Seconded by: *Brad Sheeler*
Carried.

At this time, Nancy Peter noted an oversight from the AGM, in that SHHA failed to appoint our auditors for the following year. After reviewing policies and by-laws, our current auditors will remain in place, despite this oversight.

Brad Sheeler added that despite not being re-appointed, Seebach & Company were still the successful vendor through the recent RFQ process. He noted that after reviewing all appropriate documents, it was determined that in a situation like this, the previous auditor carries forward.

6. South Huron Hospital Foundation

6.1 Update from the Foundation – *Pat O'Rourke*

Pat O'Rourke noted that the SHHF gala from June 4, 2021 was very successful, with a net profit of \$265K. 650+ links were sent out, with an estimated audience of 1,000. A replay posted to social media the following day allowed over 300 people to watch it again.

- Question from Brian Heagle: How do the profits from the last two virtual galas compare to the traditional in-person set up?
 - In-person galas net ~ \$225-250K, so while virtual models don't typically bring in as much money, costs are lower.
- Regular SHHF Board meetings will resume in September which coincides with planning for the September Golf Tournament and the Radio-a-thon, which takes place in October.

7. New Business

7.1 Board Chair – Leave of Absence – Six Months – *Nancy Peter*

- Nancy Peter is requesting a leave of absence from the Board of for up to six months. Note that the start date has changed from July 14 to tomorrow, June 25.
- Question from Brian: What is the reason for the change in date?
 - The answer cannot be provided during open session.

Motion: ***To amend the agenda to reflect the suggestion of moving agenda items 7.1 and 7.2 to the in-camera session so that full disclosure is obtained prior to voting on the matter.***

Moved by: ***Brian Heagle***

Seconded by: ***Dan Best***
Carried.

7.3 Patient Experience Story – *Heather Klopp*

- This past Spring, Jessie Brown, SHHA Social Worker, was managing a particularly difficult discharge, where a patient was being discharge home but still in need of support. Jessie reached out to our local food distribution centre and made several requests despite expecting some not to be met.
- The food distribution centre was able to meet all requests, including two boxes of chocolate Ensure, adult briefs, soft foods, and the patients favourite – clementines.
- The entire process of reaching out and picking up the food was very smooth and the patient was so appreciative.
- Dan Best shared his thanks for the kind support he received from the doctors, nurses, and other staff at SHHA during the recent passing of his loved one.

8. Other Business – *Nancy Peter*

- None noted.

9. In-Camera Session – *Nancy Peter*

Motion: ***That this Board meeting proceed to the in-camera session at 17:35 hours.***

Moved: *Laura Stire*
Seconded: *Aileen Knip*
Carried.

Returned to open session at 18:40 hours.

In-Camera 4.1 New Physician Applications

Motion: *To approve noted applications to the SHHA Medical Staff.*
Moved by: *Christie MacGregor*
Seconded by: *Dan Best*
Carried.

In-Camera 4.2 Physician Re-Applications

Motion: *To approve noted re-applications to the SHHA Medical Staff.*
Moved by: *Christie MacGregor*
Seconded by: *Aileen Knip*
Carried.

In-Camera 4.3 Interim President & CEO

Motion: *To appoint Nancy Peter as Interim President & CEO for a period ending no later than December 31, 2021. This appointment is contingent on Nancy Peter being ineligible for the permanent position, and on the Board immediately striking a President & CEO Task Force to identify SHHA needs and recruit the appropriate person. Nancy may be asked to revert back to her position as Board Chair on short notice.*
Moved by: *Brian Heagle*
Seconded by: *Dan Best*
Carried.

In-Camera 4.4 Board Chair – Leave of Absence – Six Months

Motion: *That the SHHA Board approve a Leave of Absence for Nancy Peter - Board Chair from June 25, 2021 until no later than December 31, 2021.*
Moved by: *Aileen Knip*
Seconded by: *Brian Heagle*
Carried.

In Camera 4.5 Acting Chair – Bruce Shaw

Motion: *That the SHHA Board approve Bruce Shaw to be the Acting Chair from June 25, 2021 until no later than December 31, 2021.*
Moved by: *Dan Best*
Seconded by: *Christie MacGregor*
Carried.

10. Next Meeting – *Nancy Peter*

- Thursday, September 9, 2021 at 5:30 p.m.

11. Adjournment – *Nancy Peter*

Motion: ***To adjourn open session at 18:44 hours.***

Moved by: ***Laura Stire***

Seconded by: ***Dan Best***

Carried.



Nancy Peter
Board Chair



Jimmy Trieu
President & Chief Executive Officer