

SOUTH HURON HOSPITAL ASSOCIATION

SECTION	BOARD		
TITLE	JOINT CONFERENCE COMMITTEE – TERMS OF REFERENCE		
APPROVAL	<hr/> Board Chair		
DATE	April 2003 <i>(original date)</i>	June 25, 2004 <i>(revised date)</i>	Sept. 2006 <i>(revised date)</i>
	August 2010 <i>(reviewed/no changes date)</i>		

MEMBERSHIP

Chair of the Board (*Chairperson of the Committee*)
 Vice-Chair of the Board
 One Director
 Chief of Staff (*Alternate Chairperson of the Committee*)
 One Medical Staff
 Chief Executive Officer

FREQUENCY OF MEETINGS

The Committee shall meet at the call of the Chair or any two (2) members of the committee.

RESPONSIBILITIES

To the extent that the Board delegates these governance responsibilities to the Committee, the Committee is responsible for the following duties:

1. Provide a forum for discussion of sensitive issues of mutual interest to the Board, the Medical Staff and Hospital Leadership, which are not appropriate for any other Board Committee. As appropriate, provide a report to the Board and Medical Advisory Committee.
2. Perform such other duties as may be requested by the Board.

Evaluation

Annually (May) each committee member will complete committee self-assessment template (attached). The results of the self-assessment will be utilized to measure and improve committee effectiveness.

The Chair of the committee will receive completed forms and report results to committee members at the following meeting.