

SOUTH HURON HOSPITAL ASSOCIATION

SECTION	ADMINISTRATION		
TITLE	FISCAL ADVISORY COMMITTEE – TERMS OF REFERENCE		
APPROVAL	<hr/>		
Executive	Deb Hunt, President/Chief Executive Officer, Chief Nursing		
DATE	Feb. 20, 1997 <i>(original date)</i>	June 25, 2004 <i>(revised date)</i>	Sept. 2006 <i>(revised date)</i>
	Dec. 2007 <i>(revised date)</i>	March 2010 <i>(revised date)</i>	

RESPONSIBILITIES:

- . To provide input to the development of the Operating Plan.
- . To assess the options and strategies for resource allocation to the services including operating, capital and human resources.
- . To respond to the request for information and recommendations and advice coming from the Board and the other constituent groups represented by the Fiscal Advisory Committee.
- . To receive issues raised by individual members and decide the most appropriate forum for addressing them.
- . To collectively establish guidelines for the confidentiality of the issues discussed.
- . To discuss proposes changes to the approved budget.

CONFIDENTIALITY:

- . Many issues being discussed will be of a confidential nature. The issue of confidentiality will be raised at the time of discussion; however, if the issue of confidentiality is unclear, it should be raised at the meeting and a decision made before leaving the room.

MEMBERSHIP:

The Fiscal Advisory Committee shall consist of:

- . President/Chief Executive Officer, Chief Nursing Executive
- . Representative of the Medical Staff
- . Leader, Clinical Care Services & Chief Nursing Executive (*Management Representative*)
- . Chief Financial Officer (*Management Representative*)

- . Representative from CAW
- . Representative from O.N.A.
- . Representative from Non-Union, Non-Management Group
- . Representative from Diagnostic/Therapeutic Services
- . Recorder

MEETINGS:

Meetings to be held as determined by the committee to discuss proposed budget and any major changes to an approved budget.

REPORTING:

Through the C.E.O. to the Board of Directors and through the representative of the medical staff to the Medical Advisory Committee.

Evaluation

Each committee member will complete committee self-assessment template. The results of the self-assessment will be utilized to measure and improve committee effectiveness.

The Chair of the committee will receive completed forms and report results to committee members at the following meeting.

